

The HARRINGTON Company Achieves Charter Accreditation From ASAE

The Harrington Company has been awarded charter accreditation by two of the most prestigious association management industry organizations in the world. In December 2001, the Association Management Accreditation Commission of the American Society of Association Executives (ASAE) conferred chartered accreditation status to The Harrington Company. Likewise, in May 2003, the Harrington Company achieved charter accreditation from the International Association of Association Management Companies (IAAMC) (now known as AMC Institute [AMCi]). Here's what our accreditation means to us as a management company and to all of our clients.

ASAE Charter Accreditation

ASAE's Association Management Company Accreditation Program assists the association community by identifying the standards and criteria that are indicative of a quality Association Management Company (AMC). This program recognizes AMCs that meet and adhere to these standards. As an ASAE-Accredited Association Management Company, we:

1. Recognize the unique missions, goals, structures, and needs of our association clients and use our best efforts to meet those needs.
2. Operate ethically and in compliance with all applicable laws and regulations.
3. Accurately represent the expertise, experience, credentials, and services of our company and our employees to the public.
4. Manage all client accounts and funds in compliance with accounting rules and regulations as promulgated by the Financial Accounting Standards Board (FASB).
5. Observe Federal tax requirements for maintaining the tax status of our clients.
6. Have written policies precluding commingling of assets among client associations or with assets of our company.
7. Disclose to clients all income received by commission, finders' fee, and other sources related to that client.
8. Enter into written contract with each association client stating, at a minimum, the services to be provided, fees and billing procedures, and the term and termination aspects of the contracts.
9. Ensure that employees are certified or qualified to provide services to clients when certification or a particular qualification is necessary to serve the client effectively.
10. Maintain bonding insurance to protect association clients against employee dishonesty.
11. Maintain comprehensive insurance coverage in amounts reasonably sufficient to protect association clients. We also encourage clients to acquire appropriate officers and directors insurance.
12. Maintain full and accurate records of current and prior association clients, maintain the confidentiality of all association client records, data, proceedings, contracts, and other information, and maintain and provide a written confidentiality policy to all clients as part of our client contract.
13. Investigate all potential conflicts of interest in our representation of association clients, avoid all conflicts of interest unless an express written waiver of such conflicts is obtained from all relevant parties, and maintain and provide a written conflict of interest policy to all clients.
14. Communicate regularly with our association clients to ensure that we are providing all contracted services in an effective and efficient manner.
15. Ensure the integrity and confidentiality of each association client's relationship with its legal counsel, including but not limited to the protection of all privileges.

ASAE, known as the association of associations, is considered the advocate for the nonprofit sector. The society is dedicated to advancing the value of voluntary associations to society and supporting the professionalism of the individuals who lead them. Founded in 1920 as the American Trade Association Executives, with 67 charter members, ASAE has approximately 25,000 individual members who manage leading trade, professional, and philanthropic associations. ASAE represents approximately 10,000 associations serving more than 287 million people and companies worldwide and vendors that offer products and services to the association community.